

**MINUTES OF ORGANIZATIONAL BOARD MEETING 12-10-13
BOARD OF EDUCATION**

#885

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 6:08 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Allen Rosen, President, Ms. Mary Pallant, Vice President, Ms. Sepideh Yeoh, Clerk, Ms. Barbara Laifman, Member, Jennifer von Schneider, Member, and Brooke Pestano, Student Board Rep

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Mr. Enoch Kwok, Director, Educational Technology, Mr. Cliff Moore, Consultant, and Ms. Linda Sheridan, Executive Assistant.

FLAG SALUTE

Vanessa Heller led the Pledge of Allegiance to the Flag

REPORT ON CLOSED SESSION

No Closed Session held this evening.

ADOPTION OF AGENDA

On motion of Sepideh Yeoh, seconded by Mary Pallant, the Board of Education adopted the agenda as presented. Motion carried Aye: Laifman, Pallant, Rosen, von Schneidau, Yeoh No - 0.

PUBLIC SPEAKERS

None

PRESENTATIONS

The Board presented a Certificate of Recognition to Oak Park High School student Ashwarya Sinivas who earned a Microsoft Office 2010 Master and Expert Certificate.

The Medea Creek Middle School Hydration Heroes addressed the Board regarding banning all plastic bottles including those in vending machines. Dr. Knight will look into whether this is possible and invited the students back to the January meeting to discuss this further.

REPORT FROM BOARD MEMBERS

Board Member Sepideh Yeoh remarked that she looks forward to the concerts and performances at this time of year at the schools. She reported that the EEAC meeting will be later this week. The 5th Annual International Gala will be on April 4 in the Pavilion. Ms. Yeoh wished everyone happy holidays and thanked everyone for all their hard work during the year. Board Member Mary Pallant reported that due to lack of a quorum the MAC meeting was cancelled. She received a call from Supervisor Parks regarding the Kanan Shuttle but was unable to connect with her. Board Member Barbara Laifman wished everyone happy holidays. Board Member Jennifer von Schneidau reported the Wellness Council will be reviewing Board policies on Wellness and are recommending the testing of a new food product in the nutrition program. She attended the Facilities Planning Meeting, the Curriculum Council and the Technology Committee meetings. Ms. von Schneidau wished everyone happy holidays. Board Member Allen Rosen thanked everyone for allowing him to be president this year.

REPORT FROM STUDENT BOARD MEMBER

Brooke Pestano reported on ASB activities at OPHS.

REPORT FROM SUPERINTENDENT

Dr. Knight reported that seniors at OPHS are busy applying to colleges and getting letters of recommendation. The school concerts start tomorrow night. The new electronic and batteries waste program was rolled out this week and the functional skills class at OPHS will be packaging the waste up to send to the company who will pay us for the products we send. The community newsletters arrived in mailboxes this week. The charity drive for children's relief in the Philippines raised \$5200 which was more than we hoped to raise. We are going to begin a zero waste recycling program at lunch at MCMS after the winter break that if it runs successfully it will be rolled out to the other schools thereafter.

Report from School Site Councils

The Board received a School Site Council report from Medea Creek Middle School.

Report from Facilities Planning Committee

Peter Kristensen reported on the continuing activities of the Facilities Planning Committee.

Report from Technology

Enoch Kwok reported on the continuing activities of the Technology Committee.

DISCUSSION ITEMS

Update on School Safety – Dr. Knight gave an update on School Safety projects throughout the District

C.1. CONSENT AGENDA

On motion of Mary Pallant, seconded by Jennifer von Schneidau, the Board of Education approved the Consent Agenda. Motion carried Aye – Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

- a. [Approve Minutes of Regular Board Meeting November 19, 2013](#)
- b. [Public Employee/Employment Changes 01CL22310-01CL22325 & 01CE06469-01CE06384](#)
- c. [Approve Purchase Orders –November 1 – November 30, 2013](#)
- d. [Approve Overnight Trip for Medea Creek Middle School 6th Grade to Pali Institute– December 3-6, 2013](#)
- e. [Approve Notice of Completion, Project 13-03R, Building C Modernization at Oak Park High School](#)
- f. [Approve Notice of Completion, Projection 13-05R, ADA Field Improvements at Oak Park High School](#)
- g. [Approve Authorization to Purchase Apple Computer Products and Services Pursuant to PCC Section 20118](#)
- h. [Approve Disposal of Obsolete Personal Property – Grounds Equipment](#)

ACTION

2. BOARD

a. Election of Officers of the Board of Education

On nomination of Sepideh Yeoh, seconded by Jennifer von Schneidau, the Board of Education appointed Mary Pallant, President of the Board for 2014. Motion carried Aye – Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

On nomination of Barbara Laifman, seconded by Jennifer van Schneidau, the Board of Education appointed Sepideh Yeoh, Vice President of the Board for 2014. Motion carried Aye – Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

On nomination of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education appointed Jennifer von Schneidau, Clerk of the Board for 2014. Motion carried Aye – Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

b. Select and Approve School Board Representative to the County Committee on School District Organization

On nomination of Jennifer von Schneidau, seconded by Sepideh Yeoh, the Board of Education appointed Mary Pallant, School Board Representative to the County Committee on School District Organization. Motion carried Aye – Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

c. Approve Proposed Board Meeting Schedule for Calendar Year 2014

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved the Board Meeting Schedule for Calendar Year 2014. Motion carried Aye – Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

d. Approve Designation of Secretary/Authorized Agent of the Board of Education

On motion of Jennifer von Schneidau, seconded by Barbara Laifman, the Board of Education approved the appointment of Dr. Anthony W. Knight as the Secretary/Authorized Agent of the Board of Education. Motion carried Aye – Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

e. Approve Certification of Signatures

On motion of Jennifer von Schneidau, seconded by Barbara Laifman, the Board of Education approved the Certification of Signatures. Motion carried Aye – Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

f. Confirmation and Designation of Board Representatives to District Committees

On motion of Barbara Laifman, seconded by Jennifer von Schneidau, the Board of Education approved the choices of District Committees to serve on during 2014. Motion carried Aye: Laifman, Pallant, Rosen, von Schneidau, Yeoh No - 0

g. Approve Board Goals for 2013-2014

On motion of Allen Rosen, seconded by Jennifer von Schneidau, the Board of Education approved the Board Goals for 2013-2014 as amended. Motion carried Aye – Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

3. BUSINESS SERVICES

a. Approve Purchase of Network Switching Gear from Measure C6 and Measure R Bond Funds

On motion of Jennifer von Schneidau, seconded by Sepideh Yeoh, the Board of Education approved the purchase of Network Switching Gear from Measure C6 and Measure R Bond Funds. Motion carried Aye – Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

b. Approve Amendment #4 to Agreement with Balfour Beatty Construction, Inc. for Program/Construction Management Services

On motion of Allen Rosen, seconded by Jennifer von Schneidau, the Board of Education approved Amendment #4 to Agreement with Balfour Beatty Construction, Inc. for Program/Construction Management Services. Motion carried Aye – Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

c. [Approve Fiscal Year 2013-2014 First Interim Financial Report, Certification and Budget Revisions](#)

On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education approved the Fiscal year 2013-2014 First Interim Financial Report, Certification and Budget Revisions. Motion carried Aye – Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

d. [Approve Resolution #13-21, Authorizing the Issuance and Sale of Oak Park Unified School District Cross-Year Tax Revenue Anticipatory Note](#)

On motion of Allen Rosen, seconded by Jennifer von Schneidau, the Board of Education approved Resolution #13-21, Authorizing the Issuance and Sale of Oak Park Unified School District Cross-Year Tax Revenue Anticipatory Note. Motion carried Aye – Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

e. [Approve Agreement for Hosted Automated Substitute Calling System](#)

On motion of Allen Rosen, seconded by Sepideh Yeoh, the Board of Education approved the Agreement for Hosted Automated Substitute Calling System. Motion carried Aye – Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

f. [Approve Site Capacities and Enrollment for 2014-2015](#)

There were two comment cards presented that requested the Board consider lowering class size in primary grades next year.

On motion of Jennifer von Schneidau, seconded by Sepideh Yeoh, the Board of Education approved site capacities and enrollment for 2014-2015 with flexibility to expand 3rd grade if necessary. Motion carried Aye – Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

g. [Approve Additional Architectural Services – Gymnasium Boiler System Design Revisions at Oak Park High School](#)

On motion of Allen Rosen, seconded by Jennifer von Schneidau, the Board of Education approved additional architectural services – gymnasium boiler system design revisions at Oak Park High School that are most efficient. Motion carried Aye – Laifman, Pallant, Rosen, von Schneidau, Yeoh No – 0.

4. CURRICULUM

a. [Approve New Course for Oak Park High School - Advanced Band](#)

On motion of Allen Rosen, seconded by Sepideh Yeoh, the Board of Education approved a new course for Oak Park High School – Advanced Band. Motion carried Aye – Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

5. BOARD POLICIES

a. [Approve Amendment to Board Policy 6112 – School Day – First Reading](#)

On motion of Jennifer von Schneidau, seconded by Barbara Laifman, the Board of Education approved the amendment to Board Policy 6112 – School Day on first reading. Motion carried Aye – Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

b. [Approve Amendment to Board Policy 6144– Controversial Issues– First Reading](#)

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved the amendment to Board Policy 6144 – Controversial Issues with change. Motion carried Aye – Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

c. Approve Amendment to Board Policy 6162.6 – Use of Copyrighted Materials – First Reading

On motion of Jennifer von Schneidau, seconded by Sepideh Yeoh, the Board of Education approved the amendment of Board Policy 6162.6 – Use of Copyrighted Materials. Motion carried Aye – Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

d. Approve Amendment to Board Bylaw 9010 – Public Statements - First Reading

On motion of Jennifer von Schneidau, seconded by Allen Rosen, the Board of Education approved the amendment to Board Bylaw 9010 – Public Statements on First Reading. Motion carried Aye – Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

e. Approve Amendment to Board Bylaw 9250 – Remuneration, Reimbursement and Other Benefits – First Reading

On motion of Sepideh Yeoh, seconded by Jennifer von Schneidau, the Board of Education approved the amendment to Board Bylaw 9250 – Remuneration, Reimbursement and Other Benefits on first reading. Motion carried Aye – Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

IV. INFORMATION ITEMS

1. Monthly Cash Flow Report
2. Monthly Enrollment and Attendance Report

V. OPEN DISCUSSION

There being no further business before this Board, the Regular meeting is declared adjourned at 9:15 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board